

LONDON BOROUGH OF BROMLEY: CONTRACT MONITORING SUMMARIES (CMS)

RENEWAL & RECREATION PORTFOLIO 2016/17

LBB Contract Procedure Rule 23 requires annual monitoring reports to be submitted to the relevant Portfolio Holder/PDS committee for contracts >£500k (total contract value) and Executive for >£1m contracts (total contract value). Given officer capacity and that committee time is limited, it has been agreed that Contract Monitoring Summaries should be produced for all Council contracts > £50k to allow Members to select those of the greatest interest or concern. The process has a host of other benefits: contract can be reviewed at a glance, the Council's organisational memory is improved, there is evidence of due process being followed, and contracts, performance and risk can be considered together.

DIVISION / TEAM (Assistant Director)	CONTRACT (Contract ID)	PURPOSE/SHORT DESCRIPTION	START DATE	END DATE	CONTRACTOR	CONTRACT MANAGER	TOTAL CONTRACT VALUE	STATUS/ NOTES
Leisure & Culture (Colin Brand)	Leisure Trust - Provision of Leisure Services (11534)	Management of the Council's leisure centres, golf courses, community halls, the Great Hall, plus sports and arts development and healthy lifestyles.	01.04.04	31.03.24	MyTime Active	John Gledhill	£24,333,170	
Leisure & Culture (Colin Brand)	Library Book and AV Materials Supply	Purchasing of library books and AV materials for Bromley's Library Service	01.04.16	31.03.18	Askews and Holts Library Services Ltd	Caroline Duckworth	£1,400,000	
Leisure & Culture (Colin Brand)	Biggin Hill Leisure Centre & Library Management (035004/ ecm_3599)	Management of Biggin Hill Leisure Centre and library	30.04.10	31.03.24	Bromley Mytime	John Gledhill	£2,012,159	

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Leisure & Culture (Colin Brand)	Norman Park Athletics Track (049454)	Management and operation of Norman Park athletics track	01.04.14	01.04.24	Norman Park Track Management	John Gledhill	£375,000	
Leisure & Culture (Colin Brand)	Delivery of New Homes Bonus and High Street Fund Enterprise Support Programme in Orpington Town Centre	Delivery of prescribed revenue funded business support elements of the New Homes Bonus and the High Street Fund grant allocations for Orpington Town Centre. Delivery of a range of projects related to supporting enterprise in Orpington Town Centre.	15.07.15	31.03.17	Orpington 1st BID	Martin Pinnell	£125,000	
Leisure & Culture (Colin Brand)	Excel Couriers	Delivery of a bespoke courier service for members of the London Libraries Consortium (LLC).	24.03.14	23.03.18	Excel Group Services Ltd	Caroline Duckworth	£56,000*	*TCV expected value
Leisure & Culture (Colin Brand)	RFID Automated Sorter Equipment Maintenance Contract – Central, Beckenham and Orpington Libraries	Support and maintenance of RFID (Radio Frequency Identification) self-service kiosks and gate security.	20.12.13	31.03.17	Bibliotheca Ltd	Tim Woolgar	£56,030	Separate contract with same contractor for Penge Library

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Leisure & Culture (Colin Brand)	Data Connections for Libraries (049452)	Supply of data connections network for all libraries providing staff and public access to internet and email systems.	01.04.11	31.03.17	Virgin Media Business	Tim Woolgar	£205,761	5 year contract extended by one year to align with possible Library Service outsourcing
Leisure & Culture (Colin Brand)	Library Security	Supply of security guard services and 24 hour alarm hour callout response for library buildings.	01/01/15	31/03/17	1st Ace Security Ltd	Tim Woolgar	£93,150	
Leisure & Culture (Colin Brand)	Cleaning of Libraries	Supply of cleaning services for libraries and buildings	01/09/15	31/0/17	New Concept General Cleaning Co. Ltd	Tim Woolgar	£126,000	
Leisure & Culture (Colin Brand)	Library Management System	Supply of the Library Management System	01/12/12	01/12/17	Axiell Library Ltd / Bramble.cc Ltd	Tim Woolgar	£118,750	
Leisure & Culture (Colin Brand)	Crystal Palace Park Improvement Scheme	Delivery of capital improvements in Crystal Palace Park, including building of a café, building of skate park, conservation of sphinxes, and removal of turnstiles.	20/11/14	20/09/17	Kinneer Landscape Architects	Lydia Lee	£382,800	

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Leisure & Culture (Colin Brand)	Biggin Hill Memorial Museum	Conservation architect led multi-disciplinary team to develop the capital scheme for Biggin Hill Memorial Museum	16.03.16	20.05.16*	Robin Lee Architecture	Lydia Lee	£66,883*	* Initial appointment for RIBA Stages 1-2 with an option to extend for RIBA Stage 3&4 should the project achieve approval to progress. Fees for RIBA Stages 3&4 are £112,640 (so the total contract value would be £179,523).

<p>Leisure & Culture (Colin Brand)</p>	<p>Crystal Palace Park Regeneration Plan</p>	<p>Production of the Crystal Palace Park Regeneration Plan: a sustainable regeneration plan to improve the park, bringing together aspects of the Crystal Palace Park Masterplan to support the business plan for a sustainable new governance model.</p>	<p>16.03.16</p>	<p>09.16*</p>	<p>AECOM Ltd</p>	<p>Lydia Lee</p>	<p>£248,824*</p>	<p>* The contract end date is an estimate for Stage 1. The production of the Regeneration Plan will determine whether or not the contract will proceed with the second stage which is the plan's delivery. If the plan is delivered, the total contract value will increase by between £875k and £5.04m depending on the final cost of the overall scheme.</p>
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Leisure & Culture (Colin Brand)	Crystal Palace Park – Sphinxes and South Terrace Steps conservation	Contract for the conservation of the sphinxes and south terrace steps in Crystal Palace Park	03.16	10.16	Skillington Workshop	Lydia Lee	£227,078.62	
Renewal	Beckenham Public Realm Improvements (053445)	Contract for urban design consultancy for public realm	05.12	12.15	East Architecture & Urban Design Ltd	Kevin Munnely	£135,000	Work is expected to be completed in 2016.
Renewal	Town Centre Development Advice	Provide development advice to develop and deliver strategic sites in Bromley town centre including Site G.	19.11.12	19.11.16	Montagu Evans	Kevin Munnely	£200,000	